

Milton Damerel Parish Council

Minutes

Of the Parish Council Meeting held of Wednesday 21st January 2015 commencing at 7.30pm

Present: Councillors Stephen Moyse (Chairman), Richard Piper (Vie Chairman), Grace Millman, Rose Haynes, Gareth Piper, Jim Richardson and Lorraine Buttery (Clerk).

1. **Apologies:** Councillor John Webb, P.C.S.O Raquel Rowe.

2. **Chairman's Announcements**

There were none

3. **Public Comments**

P.C.S.O Raquel Rowe sent a report by email which reported that there had been three shed and dwelling burglaries in Bradworthy, which occurred between the 17th and 27th December 2014

4. To approve the minutes of the Parish Council Meeting held on the 17th December 2014. The minutes having been emailed to all councillors prior to the meeting, they were signed as being a true record of the meeting.

5. **Matters Arising**

a) **Dangerous Exit- Crossways**, Holsworthy Beacon, as there had been no response to date from Highways no further action to be taken.

b) **Standing Orders:**

The Clerk proposed that the Standing Orders be altered to take into account the legislation '*openness of Local Government Bodies Regulations 2014 (Revision of Practices and Standing Orders)* with reference to 3 Meetings General j, this sentence to be replaced with:

"A person may not orally report or comment about a meeting as it takes place if that person is present at the Meeting of Parish or its Committees but otherwise may":

(a) film, photograph or make an audio recording of a meeting

(b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes Place, or later;

(c) report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting.

All were in agreement that this amendment be made to the previously adopted Standing Orders

d) **Footpath 16:** Style opposite Whitebear Cottage, the clerk read out an email sent by Michael Jackson reporting that the style had now been repaired, the cost was covered by P3 funds and monies received from Devon County Council.

e) **Robin Julian- Locality Grant- New Year Party:** Councillor Grace Millman reported that the New Year Party had taken place, no grant received.

f) **New Notice Board- Parish Hall:** an email had been received from Roberta Jackson the secretary of the Parish Hall Committee agreeing that a new Notice Board is required and will leave it up to the Parish Councillors to decide on the design. The clerk was requested to get three quotes for the board.

g) **Electoral Review:** with the help of Councillor Grace Millman the clerk had sent the Parish Council's Suggestions as laid out in the minutes of December with the added suggested 'boundary' being as the actual boundary of Milton Damerel.

h) **Garden Society:** The Chairman Stephen Moyse read out a letter received from William Wrighton who Explained that although there are enough funds left in the Garden Society account to finance the next 'Garden Show' it could not be guaranteed that members of the committee would be able to commit to acting as guarantors of the show in the future. After discussion the unanimous decision of the councillors to award the applied for grant of £80 which will be paid in November 2015.

6. **Planning Applications**

1/1094/2014/FUL Proposal: Replacement Dwelling (resubmission of 1/0224/2014/FUL)

Part retrospective, change of use of agricultural land to south to incorporate into the garden

Location: Pentreve, Milton Damerel,,Devon

The above application was discussed and various suggestions made as to the comments to send to Torridge Planning. The decision was made that is Councillors had any further suggestions they will email the Clerk before the deadline date of the 27th January 2015, the Clerk would then incorporate these into her email to Torridge Planning.

7. Planning Decisions

There were none

Planning Appeals

There were none

8. Financial Matters

- a) Cheques for the Clerks Salary £138.66 and expenses of £24.48 were signed by three Councillors.
- b) An up-to-date financial report was presented to the Councillors, there being a total of £2451.68 in the Bank account: Step back in time fund £183.02, P3 fund £199.32, balance of TAP fund £85.78, Leaving a balance of £1983.56 which is Parish Council General Funds
- c) The new Minute book had been received but was found to be unsuitable as the insert pages were pre-printed, also there was no indication of it being a 'Minute Book' on the outside cover, the Clerk Has returned the book to be 'block printed' and plain sheets of paper to be supplied.
- d) The budget for 2015/2016 was presented to the Councillors who after discussion unanimously agreed to accept the budget and increase the Precept by two and a half percent, which equates to an extra £95 over last years. The Clerk to send the application form for a precept of £3600.00.
- e) A cheque for £287.00 was signed by three councillors for the repair of the Ladder Stile footpath no 16, £87.68 has been refunded by Devon County Council.

9. Correspondence

Correspondence below and a available at the time of the meeting;

- i) Holsworthy MCTI 27/01/2015
- ii) Care closer to home
- iii) Flood Risk Management
- iv) Devon Countryside Access Forum
- v) DALC Update
- vi) Traffic Restrictions - Woodford Bridge
- vii) Holsworthy Advisory Group Meeting 19/01/2015

The above correspondence was distributed to Councillors by email and no further action is required except for:-

- i) The Chairman Councillor Stephen Moyse asked if anyone was available to go?
- iv) DALC update included links to the new 'Transparency Code' all councillors were advised to read this.
- vii) The Chairman Councillor Stephen Moyse will request minutes of the meeting as no Councillors had attended.

10. Urgent Matters brought forward with the permission of the Chairman

- 1) Councillor Grace Millman suggested that a letter of thanks be sent to Michael Jackson for all his Sterling work, The Chairman and all Councillors agreed and requested that the clerk compose and send the letter.

There being no other business the meeting closed at 8.50pm